

# SUDBURY TOWN COUNCIL

You are **summoned** to a meeting of the **FINANCE COMMITTEE** to be held in the **Town Hall, Sudbury** on **TUESDAY 1<sup>ST</sup> FEBRUARY 2022** at **6.30pm** for the transaction of the following business:

## AGENDA

1. Substitutes and apologies – any member attending as an approved substitute to report giving his or her name and the name of the member being substituted and to receive apologies for absence.
2. Declarations of Interest.
3. Declarations of Gifts and Hospitality.
4. Requests for dispensation (these must be received in writing prior to the meeting).
5. To confirm the Minutes of the meeting of Finance Committee held on Tuesday 4<sup>th</sup> January (these were adopted by the Full Council in January).
6. To confirm the internal controls for FY2021/22.
7. To recommend the appointment of SALC as the internal auditor for FY2021/22.
8. To approve the list of payments which arise on a regular basis as the result of continuing contracts, statutory duties or obligations (Fin Reg 5.6).
9. To recommend the approval of the use of variable direct debits (Fin Reg 6.7).
10. To recommend the approval the use of BACS or CHAPS (Fin Reg 6.9)
11. To approve the payment of the invoice for £3,558.60 including VAT for legal services.
12. To approve use of an Online Payment system.
13. To consider a grant application from the Woven Theatre Company.
14. To approve the bank payments for December 2021 (copy enclosed).
15. To review the income and expenditure reports for December 2021 (copy enclosed).
16. To receive an update from the Town Clerk on financial matters.



27<sup>th</sup> January 2022

C Griffin  
TOWN CLERK

**TO:** Chairman – Mr N Bennett  
Committee Members: - Mrs J Antill, Ms J Carter, Mr S Hall, Ms E Murphy, Mr A Osborne and Mr J Owen. (The Mayor – Ex-officio) and remaining councillors for information. The Press.