



SUDBURY TOWN COUNCIL
TOWN HALL, SUDBURY, SUFFOLK. CO10 1TL.

MR GA SMITH GARDENING SERVICES, of 40 ALL SAINTS ROAD, CREETING-ST MARY, IPSWICH, SUFFOLK. IP6 8NF, is contracted by Sudbury Town Council as its gravedigger at the Sudbury Cemetery, Newton Road, Sudbury, Suffolk.

Mr Smith's duties are as follows:

- Prepare the required grave as per instruction from the Cemetery Manager.
- Remove sod from the gravesite, using a shovel or small digger.
- Dig the grave to the specified depth – double or single, using pick shovel, backhoe or digger.
- If required and Mr Smith deems necessary, to place concrete slabs on the bottom and around the grave of the side to line it.
- Position casket-lowering device on the grave, cover the dirt pile sod with artificial grass carpet.
- Mr Smith may drive vehicles, like trucks and his digger in the cemetery.
- Back fill the grave immediately after the interment.

Mr Smith's charges are £450 to dig and refill a double grave and £400 to dig and refill a single grave. This is for a standard size adult plot. Approval MUST be gained, prior to digging, from Sudbury Town Council if, for any reason this charge will increase. Mr Smith should not dig the grave until he has received written (email) confirmation from the Council.

Mr Smith will email his invoice for payment to Sudbury Town Council once a month. The Town Council will endeavour to pay the invoice within 7 days of receiving it.

Clerk to Sudbury Town Council

Mrs J Howells

Gardening services

Mr G Smith