SUDBURY TOWN COUNCIL

You are **summoned** to a meeting of the LEISURE & ENVIRONMENT COMMITTEE to be held in Sudbury Town Hall on **TUESDAY 22ND FEBRUARY 2022** at **6.30pm** for the transaction of the following business:

AGENDA

1. Substitutes and apologies – any member attending as an approved substitute to report giving his or her name, and the name of the member being substituted, and to receive apologies for absence.

2. Declarations of Interest.

3. Declarations of Gifts and Hospitality.

4. Requests for dispensation (these must be received in writing prior to the meeting).

5. To confirm the minutes of the meeting of the Leisure and Environment Committee held on 25th January 2022 (copies were circulated, but not adopted, at the February Full Council meeting).

6. Mr Peter Greenhill will attend the meeting to present his proposal for Mill Acre. (Copy details attached).

7. Mr B Smith, Community Warden Supervisor will attend the meeting to give members an update on the Service Level Agreements with surrounding villages.

8. Mr B Smith, Community Warden Supervisor will attend the meeting to give members an update on the cleaning of the Town Centre.

9. To note that Suffolk County Council are withdrawing their advice service from Sudbury from 1st April 2022 and will direct enquiries to their website and phone lines.

10. To select the next office printer provider and approve the new lease or purchase.

11. To approve the air conditioning support contract with Adcock.

12. To approve the water supply contracts with Anglian Water (Wave and Aquam)

13. To approve the skip supply agreement with Bugg for FY 2022/23

14. To approve the mapping software agreement with Cadcorp for FY 2022/23.

15. To approve the security contracts with Chubb.

16. To approve the mobile phone contracts with EE.

17. To approve the washroom service contracts with Elite Washroom Services.

18. To approve the hand dryer contract with Initial Rentokil.

19. To approve the vehicle fuel card agreement with Fuelgenie.

20. To approve the lift servicing contract with Otis.

21. To approve the body camera contract with Reveal Media

22. To discuss the EGS proposals for surveys of the Town Hall.
    - Building Condition Survey for £2,500 excluding VAT
    - Energy Sources and Usage Survey for £2,000 excluding VAT

23. To review the operation of the monthly Farmers Market and approve a further SLA with Suffolk Market Events (SME) for 2022. (Copy attached).

24. To exclude the public in order to approve the lease agreement with Suffolk Registrars.

C Griffin

17th February 2022

C Griffin
TOWN CLERK

TO: Chairman – Ms E Murphy, Committee Members: - Mrs S Ayres, Mr N Bennett, Ms J Carter, Mr A Osborne, Miss A Owen, Mr T Regester and Mr J Sayers. (The Mayor – Ex-officio) and remaining councillors for information. The Press.