

**SUDBURY TOWN COUNCIL**

**MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD IN SUDBURY TOWN HALL  
ON TUESDAY 1<sup>ST</sup> FEBRUARY 2021 AT 6.30PM**

PRESENT: Mr N Bennett – in the Chair

Mrs J Antill  
Mr S Hall  
Ms E Murphy  
Mr A Osborne  
Mr J Owen

Mr C Griffin - Town Clerk  
Mrs J Budd - Deputy Town Clerk

1. **SUBSTITUTES AND APOLOGIES**

**Apology for absence was received from Councillor Ms J Carter.**

2. **DECLARATIONS OF INTEREST**

**Councillor Mr A Osborne declared that he was a Babergh District Councillor.**

3. **DECLARATIONS OF GIFTS & HOSPITALITY**

**No gifts or hospitality were declared.**

4. **REQUESTS FOR DISPENSATION**

**No requests for dispensation had been received.**

5. **MINUTES**

**RESOLVED**

**That the minutes of the meeting held on Tuesday 4<sup>th</sup> January be confirmed as an accurate record and signed by the Chairman. These minutes had been adopted at the January meeting of the full council.**

6. **INTERNAL CONTROLS 2021/2022**

The committee were requested to appoint a member to undertake the Internal Control for the FY 2021/2022.

**RESOLVED**

**That Councillor Mrs Jenny Antill undertake the Internal Controls for the Financial Year 2021/2022.**

7. **APPOINTMENT OF THE INTERNAL AUDITOR**

For many years SALC had conducted the internal audit for Sudbury Town Council. Members were requested to reappoint them for the Financial Year 2021/2022.

**RESOLVED**

**That the committee recommend to full council that SALC be reappointed as the Council's Internal Auditors for the Financial Year 2021/2022.**

8. APPROVAL OF REGULAR PAYMENTS

Members were requested to approve the list of payments which arise on a regular basis as the result of continuing contracts, statutory duties or obligations in accordance with Financial Regulation 5.6. A copy of these payments is shown at minute page 164.

**RESOLVED**

**That the list of payments drawn up by the Town Clerk and shown in these minutes are authorised for the next financial year in accordance with Financial Regulation 5.6.**

9. VARIABLE DIRECT DEBITS

The Town Clerk advised that Financial Regulation 6.7 required that the council approve by a resolution the use of variable direct debits at least every two years. Members were requested to review the current use of variable direct debits and recommend this to the full council.

**RECOMMENDED**

**That the committee recommend to full council the approval of variable direct debits for the next two years.**

10. USE OF BACS OR CHAPS

The Town Clerk advised that Financial Regulation 6.9 required that the council approve by a resolution the use of BACS or CHAPS at least every two years. Members were requested to review the current use of these payment methods and recommend them to the full council.

**RECOMMENDED**

**That the committee recommend to full council the approval of BACS and CHAPS for the next two years.**

11. LEGAL SERVICES INVOICE

Members were requested to approve payment of the invoices for a total of £3,558.60 including VAT from Birketts LLP for their legal services.

**RESOLVED**

**That, under the power of the Local Government Act 1972, s.111, members approve payment of the Birketts invoices for a total of £3,558.60 including VAT for legal services.**

12. ONLINE PAYMENTS

The Town Clerk explained that, although the Town Council took debit and credit card payments in person or over the phone, they did not have a system to take card payments on the website. This would make it easier to sell council services such as tourist guided walks if they could be booked and paid for through the website.

Members were requested to approve the use of an online payment system.

**RESOLVED**

**That the Town Council will use an online payment system.**

13. GRANT AID – WOVEN THEATRE COMPANY

Members were requested to approve a grant of £200 to the Woven Theatre Company. They are an independent theatre company who, in partnership with Gainsborough's House, are organising costume workshops with two local schools, relating to Gainsborough and the modern Woman.

**RESOLVED**

**That, using the general power of competence under the Localism Act 2011 ss1-8, members agreed to provide a grant of £200 to the Woven Theatre Company.**

14. APPROVAL OF BANK PAYMENTS FOR DECEMBER 2021

The list of payments in excess of £500 and direct debit payments for December 2021 were presented to members for their approval (copy of the reports shown at minute page 165).

**RESOLVED**

**That members approved all listed payments over £500 and all direct debit payments for December 2021.**

15. REVIEW OF INCOME AND EXPENDITURE REPORTS FOR NOVEMBER 2021

Members discussed the income and expenditure reports for the period 1<sup>st</sup> December 2021 to 31<sup>st</sup> December 2021, as shown at minute page 168.

**RESOLVED**

**That the Income and Expenditure reports be noted.**

16. UPDATE ON FINANCIAL MATTERS BY TOWN CLERK

The Town Clerk advised that the Council was in a sound financial position, with £432,9911.87 in the current account and £555,482.92 in the deposit account. There was also another

£100,000 invested with another bank for one year. All this money had been allocated to specific purposes in the new EMR structure.

The Town Clerk advised that there had been no applicants for the position of RFO and that he would publicise the role again. He reminded members that the Local Government Act 1972, s.151 required them to appoint an officer to take responsibility for their financial affairs. If no suitable candidates came forward by the start of March, they should recommend the appointment of a suitable temporary officer to fill this role.

The support for financial restructuring was still being received from the Finance Officer at SALC and was extremely helpful.

**RESOLVED**

**That the Town Clerk's report be noted.**

The business of the meeting concluded at 7.23pm.

.....  
Chairman

Sudbury Town Council		
List of authorised payments which arise on a regular basis as the result of continuing contracts, statutory duties or obligations as specified in Financial Regulation 5.6		
Name	Purpose	Payment Method
3IT Ltd	IT and Phone Support	Monthly
Adcock Refrigeration Air Conditioning	Air conditioning maintenance	6 Monthly
Anglian Water - Wave	Water for allotments	Quarterly
Anglian Water - Wave	Water for the market	Quarterly
Anglian Water - Wave	Water for Town Hall	Quarterly
Anglian Water - Aquam	Standpipe lease	Annually and Monthly
ARVAL BNP Paraibas Group	Community Warden vehicles lease	Monthly D/D
Babergh District Council	Business Rates	Monthly D/D
Babergh District Council	Business Rates	Quarterly D/D
Babergh District Council	Business Rates	Quarterly D/D
BHIB Insurance	General Insurance	Annually
BNP Paribas	Photocopier lease for the machine	Quarterly D/D
BT Business Accounts	Broadband and desk phones	Quarterly D/D
Bugg Ltd	Skip Hire	Monthly
BWT UK Ltd	Water Cooler	Annually D/D
Cadcorp	Mapping System	Annually
Chubb Fire & Security Limited	Intruder Alarms	Annually
Chubb Fire & Security Limited	CCTV Systems	Annually
Chubb Fire & Security Limited	Intruder Alarms	Annually
Sudbury Common Lands Charity	Valley Walk and Mill Acre clearing and cleaning	Quarterly
Corona Digital Copier Systems	Photocopy toner, staples	Quarterly
Dorma UK Limited	Sliding doors in the Town Hall	Annually
Eden Springs (UK) Ltd	Coffee machine	Quarterly plus As and When
EE Limited	Mobile phones	Monthly D/D
Elite Washroom Services Ltd	Public Toilets sanitary services	Annually
Elite Washroom Services Ltd	Town Hall sanitary services	Annually
Felix of Long Melford	Commission on ticket sales	As and When
Flowers Groundcare General	Grounds Maintenance Sudbury	Monthly
Flowers Groundcare Cemetery	Grounds Maintenance Cemetery	Monthly
Flowers Groundcare Floral	Floral Supply and Maintenance	Twice a Year
Fuelgenie Business Account	Van diesel and petrol for the equipment	Monthly D/D
G A Smith Gardening Services Ltd	Grave digging services	As and When
HM Land Registry	Property searches	Not Known D/D
Initial Washroom Hygiene (Rentokil)	Hand dryers in the Town Hall toilets	Half-yearly D/D
JRB Enterprise Ltd	Dog poo bags for the Info Centre and Croft	As and When
K	None	
LCN	Domain lease	Debit Card - 10 Years
McColls Store 0966 - Sudbury	Newspapers	Monthly
NEST Pensions	Staff pensions	Monthly D/D
Otis Limited	Lift servicing	Annually
Partner GuideEast Tour Guides for Groups	Tour guides	As and When
Public Works Loan Board	Repayments and interest	Half-yearly D/D
Q	None	
Reveal Media Ltd	Body cameras for wardens	Annually
Rialtas Business Solutions Limited	Omega software for finance	Annually
Suffolk Association of Local Councils	Support and advice	As and When
Savills Client Anglian Water Services	Peppercorn rent for the land that the bus shelters are on	Annually
S F Technical Services	Boiler servicing - Stephen Flowers	Annually
SGW Payroll Ltd	Monthly payroll services	Monthly D/D
Southern Electric - Electricity	Electricity supply	Quarterly & Monthly DD
Southern Electric - Gas	Gas supply	Quarterly D/D
Staff	Salaries, PAYE and National Insurance	Monthly
Sudbury Museum Trust	Museum services	As and When
Sudbury Society	Planning advice	As and When
Suffolk Highways	Street lights, electricity points, footpath lights charges	Annually
Suffolk Pension	Staff pensions	Monthly
T & P Fire Ltd	Fire emergency lighting tests	Monthly
Turners of Essex	Commission on sales of travel company tickets	As and When
U	None	
Verizon Connect	Vehicle trackers	Monthly
Worldpay	Debit and Credit Card handling services	Monthly D/D
X	None	
Y	None	
Z	None	

Date: Sudbury Town Council  
 Time: Bank Current Account

List of Payments made between 01/12/2021 and 31/12/2021

Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
01/12/2021	Scripti Ltd	FPO	£ 144.00	SCANNING BURIAL REGISTER-24/11
01/12/2021	Sudbury Market Town Partnershi	FPO	£ 30.00	TALBOT TRAIL LEAFLETX100-23/11
01/12/2021	Specialist Trade Courses	FPO	£ 88.20	B SMITH-APPRENTICESHIP MTH2
01/12/2021	T & P Fire Ltd	BP	£ 88.80	MONTHLY FLASH TEST-12/11/21
02/12/2021	Supply Line Solutions	BP	£ 43.79	N WHITTLE JACKET/TROUSERS05/11
02/12/2021	Mrs C E Bridge	FPO	£ 71.40	C BRIDGE WALK 11/11/2021
03/12/2021	G A Smith Gardening Services L	BP	£ 580.00	GRAVE DIGGING - 29/11/2021
03/12/2021	Flowers Groundcare	BP	£ 14,229.33	GROUNDS MAINTENANCE-OCT21
03/12/2021	Amazon.co.uk* KS7QR CD 4416	DEB	£ 30.99	WHEEL CLAMP - 01/12/2021
03/12/2021	Mr Daniel Perry	FPO	£ 50.00	D PERRY 10 HOURS-26/11/21
06/12/2021	Grafton Merchancing GB Ltd	FPO	£ 22.86	SPAX YELLOW SCREWS-18/11/2021
06/12/2021	Ernest Doe & Sons Ltd	FPO	£ 5.95	BREAKAWAY CABLE - 29/11/2021
06/12/2021	Ernest Doe & Sons Ltd	FPO	£ 23.88	RED & WHITE TAPE-26/11/2021
06/12/2021	SGW Payroll Ltd	DD	£ 115.26	SGW MONTHLY SUPPORT-15/11/21
06/12/2021	THE ROTARY CLUB	FPO	£ 16.00	STC XMAS TREE-06/12
06/12/2021	Fresh Gold Radio	FPO	£ 375.00	PA,LIGHTING & ENTMT.-26/11/21
06/12/2021	AMZNMktplace CD 4416	DEB	£ 17.65	FLOOR CABLE COVERS-03/12
06/12/2021	AMZNMktplace CD 4416	DEB	-£ 17.65	MISCODED - 06/12/21
06/12/2021	AMZNMktplace CD 4416	DEB	£ 17.65	WET FLOOR SIGNS - 03/12
06/12/2021	AMZNMktplace CD 4416	DEB	£ 15.95	FLOOR CABLE COVER-03/12/21
07/12/2021	AMZNMktplace CD 4416	DEB	£ 7.99	WET FLOOR SIGN-03/12/21
08/12/2021	Ambrose Electrical Ltd	BP	£ 3,840.00	Electrical Ser.for lights01/12
10/12/2021	GuideEast Tour Guides for Grou	BP	£ 48.10	GUIDEEAST WALK - 20/11/21
10/12/2021	Ernest Doe & Sons Ltd	BP	£ 59.98	CHAINS AW REPAIR - 30/11/21
13/12/2021	Outstanding Map Distributors L	FPO	£ 99.96	Sudbury Jigsaw-08/12/21
14/12/2021	Fuelgenie Business Account	DD	£ 444.26	FUELGENIE - 01/11-30/11/21
14/12/2021	3IT Ltd	BP	£ 644.00	3it Monthly Support-01/12/2021
14/12/2021	AMZNMktplace CD 4416	DEB	£ 29.97	BROWN PAPER BAGS-14/12/21

14/12/2021	AMZNMktplace CD 4416	DEB	12.50	PRICE LABELS - 14/12/2021
15/12/2021	BABERGH DC CTAX BU 740007352	DD	711.00	BDC Business Rates-15/12/21
15/12/2021	BABERGH DC CTAX BU 740007628	DD	405.00	BDC Business Rates-15/12/21
15/12/2021	BABERGH DC CTAX BU 740206264	DD	399.00	BDC Business Rates-15/12/2021
15/12/2021	Neil Gosling Plumbing & Proper	FPO	3,060.00	NEW GARAGE DRS/LOCKS-09/12/21
15/12/2021	ARVAL BNP PARIBAS GROUP	DD	738.00	Van Lease YR20NVX-19/12-18/01
16/12/2021	POST OFFICE COUNTTE CD 4416	DEB	66.00	100X 2ND CLASS STAMPS-16/12
17/12/2021	Chubb Fire & Security Limited	BP	349.68	YR CONTRACT CCTV20/12-19/12/22
17/12/2021	Grafton Merchating GB Ltd	BP	40.56	BATON FOR FENCING-08/12/21
20/12/2021	Sudbury Office Supplies	FPO	47.40	A3 PAPER 5X REAMS-10/12/2021
20/12/2021	Supply Line Solutions	FPO	66.96	HIGH VIZ VESTS - 15/12/21
20/12/2021	Outstanding Map Distributors L	FPO	99.96	SUDBURY JIGSAWX10-14/12/21
20/12/2021	Royal British Legion Sudbury	FPO	200.00	RBL-PIPES & DRUMS - 14/11
20/12/2021	NEST IT000000933597	DD	105.51	NEST IT000000933597-20/12/21
20/12/2021	Felix of Long Melford	BP	397.62	FELIX TICKETS SEPT/OCT/NOV
21/12/2021	HMRC - ACCOUNTS OF	BP	7,623.33	HMRC - PAYE/NI 06/11-05/12
21/12/2021	Worldpay (UK) Limited	DD	49.37	WORLDPAY PDQ CHGS-NOV 2021
22/12/2021	STC SALARY DEC 2021	BP	28,033.87	STC SALARY DEC 2021
22/12/2021	Eden Springs (UK) Ltd	FPO	50.34	COFFEE/FROTH - 07/12/21
23/12/2021	SUDBURY EPHEMERA	FPO	25.00	SLHC MEMBERSHIP - 23/12/21
23/12/2021	McColls Store 0966 - Sudbury	FPO	24.20	NEWSPAPERS - 31/10-27/11/2021
23/12/2021	EE Limited	DD	188.16	EE MOBILES - 15/12/21
23/12/2021	Indigoross Design & Print Ltd	BP	234.00	PURCHASE ORDERS BKS-25/11
23/12/2021	Rialtas Business Solutions Lim	BP	70.80	Annual VAT Digital -17/12/21
24/12/2021	SERVICE CHARGES REF :	PAY	10.00	LLOYDS SER CHGS-24/12/21
24/12/2021	Southern Electric	DD	720.85	SSE ELECTRIC - 01/11-30/11/21
24/12/2021	Ridgeons Ltd	BP	208.80	GRINDER & SAW-03/11/2021
24/12/2021	Sky High Access Ltd	BP	539.40	SKYHIGH 60FT BOOM-26/11/21
24/12/2021	DB Security	BP	2,100.00	SECURITY LOCKS & KEYS-21/12/21
24/12/2021	T.D. & A.M. Bugg Ltd	BP	1,284.00	BUGG SKIPS - OCT 2021
24/12/2021	M.T.M. Plant & Sales Ltd.	BP	240.00	3 X EVENT TOILETS -30/11/21
24/12/2021	GuideEast Tour Guides for Grou	BP	77.35	GUIDEEAST WALK 04/12/21
29/12/2021	SERVICE CHARGES REF :	PAY	158.05	LLOYDS SER CHGS-29/12/2021

30/12/2021	Lyreco	BP	£	297.86	VARIOUS STATIONERY-NOV21
30/12/2021	St John Amulances	BP	£	294.00	1ST AIDERS XMAS FAIR-26/11
31/12/2021	SUFFOLK CC PENSION	BP	£	6,534.58	SUFFOLK CC PENSION-DEC21
31/12/2021	Verizon Connect UK Limited	BP	£	28.80	TRACKERS X2 - 01/12/2021
31/12/2021	Suffolk Association of Local C	BP	£	719.04	REVIEW OF FINANCE STAFF-18/11
31/12/2021	Flowers Groundcare	BP	£	3,161.50	GRDS MAINTENANCE - NOV21
			£	80,495.81	



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## Sudbury Town Council

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## Summary Income &amp; Expenditure by Budget Heading 31/12/2021

Month No: 9

## Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
101 Corporate Management	Income	0	698,394	698,574	180			100.0%
	Expenditure	0	0	7,000	7,000		7,000	0.0%
	Net Income over Expenditure	0	698,394	691,574	(6,820)			
	plus Transfer from EMR	0	-7,000					
	Movement to/(from) Gen Reserve	0	691,394					
102 Democratic Represent'n & Mgmt	Income	0	2,156	0	(2,156)			0.0%
	Expenditure	0	567	900	333		333	63.0%
	Net Income over Expenditure	0	1,589	(900)	(2,489)			
	plus Transfer from EMR	0	225					
	Movement to/(from) Gen Reserve	0	1,814					
103 Grants	Expenditure	25	42,725	52,000	9,275		9,275	82.2%
	plus Transfer from EMR	0	10,000					
	Movement to/(from) Gen Reserve	(25)	(32,725)					
109 Central Services/Admin	Income	11	9,852	3,010	(6,842)			327.3%
	Expenditure	27,086	155,683	236,526	80,843		80,843	65.8%
	Net Income over Expenditure	(27,075)	(145,831)	(233,516)	(87,685)			
	plus Transfer from EMR	0	1,618					
	less Transfer to EMR	0	7,778					
	Movement to/(from) Gen Reserve	(27,075)	(151,991)					
199 Capital & Projects	Expenditure	0	0	30,000	30,000		30,000	0.0%
	plus Transfer from EMR	0	-30,000					
	Movement to/(from) Gen Reserve	0	(30,000)					
201 Market - Charter Street	Income	6,821	65,121	68,000	2,879			95.8%
	Expenditure	6,145	36,995	50,724	13,729		13,729	72.9%
	Net Income over Expenditure	676	28,126	17,276	(10,850)			
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	676	28,126					
	Movement to/(from) Gen Reserve	0	0					
	Movement to/(from) Gen Reserve	0	0					
204 Street Fairs	Income	0	6,930	2,640	(4,290)			262.5%
	Expenditure	2,049	5,138	4,140	(998)		(998)	124.1%
	Movement to/(from) Gen Reserve	(2,049)	1,792					
205 Council Public Events	Income	0	0	2,700	2,700			0.0%
	Expenditure	1,643	7,625	22,205	14,580		14,580	34.3%
	Net Income over Expenditure	(1,643)	(7,625)	(19,505)	(11,880)			
	plus Transfer from EMR	0	0					
	less Transfer to EMR	0	0					

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## Summary Income &amp; Expenditure by Budget Heading 31/12/2021

Month No: 9

## Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
	Movement to/(from) Gen Reserve	(1,643)	(7,625)					
206	Town Economy							
	Expenditure	5,581	39,176	53,997	14,821		14,821	72.6%
	plus Transfer from EMR	0	2,534					
	Movement to/(from) Gen Reserve	(5,581)	(36,642)					
211	Town Hall Building							
	Income	844	10,979	9,000	(1,979)			122.0%
	Expenditure	11,749	56,090	85,026	28,936		28,936	66.0%
	Net Income over Expenditure	(10,905)	(45,111)	(76,026)	(30,915)			
	plus Transfer from EMR	0	176					
	Movement to/(from) Gen Reserve	(10,905)	(44,935)					
212	Public Clocks							
	Expenditure	0	2,158	2,500	342		342	86.3%
213	Street Wardens							
	Income	0	26,780	26,780	0			100.0%
	Expenditure	3,271	19,390	28,844	9,454		9,454	67.2%
	Net Income over Expenditure	(3,271)	7,390	(2,064)	(9,454)			
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	(3,271)	7,390					
221	Allotments							
	Income	195	1,790	1,600	(190)			111.9%
	Expenditure	0	1,150	1,828	678		678	62.9%
	Movement to/(from) Gen Reserve	195	641					
239	Open Spaces&Closed Churchyards							
	Income	0	724	0	(724)			0.0%
	Expenditure	2,398	16,031	20,740	4,709		4,709	77.3%
	Net Income over Expenditure	(2,398)	(15,307)	(20,740)	(5,433)			
	plus Transfer from EMR	0	3,175					
	less Transfer to EMR	0	0					
	Movement to/(from) Gen Reserve	(2,398)	(12,132)					
241	Cemetery							
	Income	2,465	31,622	50,400	18,778			62.7%
	Expenditure	8,390	59,309	98,017	38,708		38,708	60.5%
	Net Income over Expenditure	(5,925)	(27,687)	(47,617)	(19,930)			
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	(5,925)	(27,687)					
	Movement to/(from) Gen Reserve	0	0					
250	Tourist Information Centre							
	Income	1,208	16,779	11,450	(5,329)			146.5%
	Expenditure	4,858	16,226	31,013	14,787		14,787	52.3%
	Net Income over Expenditure	(3,650)	553	(19,563)	(20,116)			
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	(3,650)	553					

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## Sudbury Town Council

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## Summary Income &amp; Expenditure by Budget Heading 31/12/2021

Month No: 9

## Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
252 Christmas Lights	Income	0	0	700	700			0.0%
	Expenditure	8,561	16,341	16,450	109		109	99.3%
	Net Income over Expenditure	(8,561)	(16,341)	(15,750)	591			
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	(8,561)	(16,341)					
261 Museum	Expenditure	0	0	700	700		700	0.0%
301 Street Lighting	Expenditure	0	0	5,200	5,200		5,200	0.0%
302 Street Furniture & Equipment	Income	0	110	0	(110)			0.0%
	Expenditure	0	1,401	1,550	149		149	90.4%
	Net Income over Expenditure	0	(1,291)	(1,550)	(259)			
	plus Transfer from EMR	0	1,395					
	Movement to/(from) Gen Reserve	0	104					
311 Highways	Income	0	1,756	1,600	(156)			109.8%
	Expenditure	0	330	400	70		70	82.6%
	Movement to/(from) Gen Reserve	0	1,426					
321 Floral Displays & Bedding Mtce	Expenditure	1	21,240	19,550	(1,690)		(1,690)	108.6%
	plus Transfer from EMR	0	1,200					
	Movement to/(from) Gen Reserve	(1)	(20,040)					
341 Community Wardens	Income	5,099	43,889	39,590	(4,299)			110.9%
	Expenditure	18,580	89,067	115,215	26,148		26,148	77.3%
	Net Income over Expenditure	(13,481)	(45,177)	(75,625)	(30,448)			
	plus Transfer from EMR	0	1,861					
	less Transfer to EMR	0	2,675					
	Movement to/(from) Gen Reserve	(13,481)	(45,991)					
	Movement to/(from) Gen Reserve	0	0					
500 Delphi Club	Expenditure	0	1,405	2,775	1,370		1,370	50.6%
901 Civic Activities	Expenditure	3,423	13,458	25,094	11,636		11,636	53.6%
	plus Transfer from EMR	0	12					
	Movement to/(from) Gen Reserve	(3,423)	(13,447)					
912 Mayors Charity	Income	0	45	0	(45)			0.0%
	Expenditure	0	3,138	0	(3,138)		(3,138)	0.0%
	Net Income over Expenditure	0	(3,093)	0	3,093			
	plus Transfer from EMR	0	3,138					
	less Transfer to EMR	0	45					
	Movement to/(from) Gen Reserve	0	0					

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## Sudbury Town Council

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## Summary Income &amp; Expenditure by Budget Heading 31/12/2021

Month No: 9

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Grand Totals:- Income	16,644	916,929	916,044	(885)			100.1%
Expenditure	103,760	604,643	912,394	307,751	0	307,751	66.3%
Net Income over Expenditure	(87,116)	312,286	3,650	(308,636)			
plus Transfer from EMR	0	-11,668					
less Transfer to EMR	0	10,498					
Movement to/(from) Gen Reserve	(87,116)	290,120					