

# **SUDBURY TOWN COUNCIL**

You are **summoned** to a meeting of the LEISURE & ENVIRONMENT COMMITTEE to be held in Sudbury Town Hall on **TUESDAY 25<sup>TH</sup> JANUARY 2022** at **6.30pm** for the transaction of the following business:

## **AGENDA**

1. Substitutes and apologies – any member attending as an approved substitute to report giving his or her name, and the name of the member being substituted, and to receive apologies for absence.
2. Declarations of Interest.
3. Declarations of Gifts and Hospitality.
4. Requests for dispensation (these must be received in writing prior to the meeting).
5. To confirm the minutes of the meeting of the Leisure and Environment Committee held on 30<sup>th</sup> November 2021 (copies were circulated and adopted at the January Full Council meeting).
6. Town Centre Manager's update including s106 funding.
7. To approve the office telephone and IT support contracts.
8. To review the justification for Sudbury Town Council to fund street lighting.
9. To review the operation of the monthly Farmers Market and approve a further SLA with Suffolk Market Events (SME).
10. To approve payment of ongoing sales of tickets from the Information Centre with 10% retained for the Town Council.
11. To approve the guided walks programme costs of £1,350 excluding VAT.
12. To approve the civic service catering costs of £1,000 excluding VAT.
13. To approve the free use of the Mayor's Parlour by Sudbury in Bloom.
14. To exclude the public in order to approve the lease agreement with Suffolk Registrars.



C Griffin  
TOWN CLERK

20<sup>th</sup> January 2022

**TO:** Chairman – Ms E Murphy, Committee Members: - Mrs S Ayres, Mr N Bennett, Ms J Carter, Mr A Osborne, Miss A Owen, Mr T Regester and Mr J Sayers. (The Mayor – Ex-officio) and remaining councillors for information. The Press.