

SUDBURY TOWN COUNCIL

**MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD IN SUDBURY TOWN HALL
ON TUESDAY 3RD MAY 2022 AT 6.30PM**

PRESENT: Mr N Bennett – in the Chair

Mrs J Antill
Mr S Hall
Ms E Murphy
Mr A Osborne
Mr J Owen

Mr C Griffin - Town Clerk
Mrs J Budd - Deputy Town Clerk
Mrs L Kitching - RFO

1. **SUBSTITUTES AND APOLOGIES**

Apologies for absence were received from Councillor Ms J Carter.

2. **DECLARATIONS OF INTEREST**

Mr Osborne declared that he was a Babergh District Councillor.

3. **DECLARATIONS OF GIFTS & HOSPITALITY**

No gifts or hospitality were declared.

4. **REQUESTS FOR DISPENSATION**

No requests for dispensation had been received.

5. **MINUTES**

RESOLVED

That the minutes of the meeting held on Tuesday 5th April be confirmed as an accurate record and signed by the Chairman. These minutes had been adopted at the April meeting of the full council.

6. **TEMPORARY RESPONSIBLE FINANCE OFFICER (RFO)**

The new Temporary RFO, Mrs Linda Kitching introduced herself to members. She explained that she had worked in accounts for 35 years, 25 of which had been in management accounts. The public sector was a new experience for her.

RESOLVED

That Mrs Kitching be welcomed to the Council.

7. WRITING OFF STOCK

Members were informed that the stock take at the end of March had identified a number of missing items with a total value of £433.85. Staff believed that some of these had been missing for many years and could not be recovered. In addition, the unsold calendars for 2022 had a nominal stock value of £647.28 but were very unlikely to be sold so far into the year. The Town Clerk requested the committee to write off both these amounts.

RESOLVED

That the committee approve writing off £433.85 for missing stock and £647.28 for the value of remaining 2022 Calendars.

That, in future, stock checks take place more than once a year.

8. INTERNAL CONTROL STATEMENT

Members reviewed the Internal Control Statement. A copy is shown at minute page 360.

The statement was the same as the one adopted for the previous year.

RECOMMEND

That this internal control statement be adopted by the full council.

9. DRAFT INCOME AND EXPENDITURE FOR 2021/2022

Members discussed the draft income and expenditure reports for the period 1st April 2021 to the 31st March 2022, as shown at minute page 362.

The Town Clerk advised that for the financial year 2021 to 2022 the income received had been 106% compared to the budget with the expenditure at 89.5%. This represented a good financial result.

RESOLVED

That the draft Income and Expenditure reports for FY2021-2022 be noted.

10. ASSET REGISTER

The Town Clerk reported that the contents detailed on the Asset Register were largely correct however there was insufficient detail to clearly identify many individual items such as the office furniture, bins and planters.

The Town Clerk advised that he had been given a demonstration of a software package that could enabled the Council to bar code all items and link these details to the asset register. He was currently awaiting cost estimates for this.

RECOMMENDED

That the fixed asset register be approved by the full council.

11. COUNCIL RESERVES

The Town Clerk advised that at the end of the financial year on 31st March 2022 the Council's earmarked reserves totalled £232,664, with another £568,438 in the General Purpose Fund and £153,997 in the current year Fund. This gave the Council a net equity of £955,099.

The earmarked reserves (EMR) would be restructured once the end of year processes were completed in accordance with the decisions made in the current budget. The new earmarked reserves structure retained £500,000 as a general reserve as directed by the Finance Committee and the total required with the other new EMRs was £1,004,030. At the start of the current financial year, the Council were £48,931 below this figure. This was less than a 5% variation and the Town Clerk would adjust some of the dates for planned maintenance tasks to remove this difference.

RECOMMENDED

That the Town Clerk's report be noted and the reserves reviewed by the full council.

12. ANNUAL GOVERNANCE STATEMENT

The Town Clerk ran through the draft Annual Governance and Accountability Return (AGAR) for 2021/21, including the Governance Statement on page 4. He noted that the internal audit had been booked for the 18th May which would provide the report required for page 3, after which the Council would be in a proper position to complete page 4.

RESOLVED

That the Town Clerk's report be noted. Once the internal audit had been completed, the actual Governance Statement will be presented to the June Finance Committee before being adopted at the June full Council.

13. APPROVAL OF BANK PAYMENTS FOR MARCH 2022

The list of payments in excess of £500 and direct debit payments for March 2022 were presented to members for their approval (copy of the reports shown at minute page 373).

RESOLVED

That members approved all listed payments over £500 and all direct debit payments for February 2022.

14. INCOME AND EXPENDITURE FOR MARCH 2022

Members noted that they had already discussed the March figures whilst going through the draft end of year figures under item 9.

15. FELIX INVOICE

The Tourist Information Centre in the Town Hall sell coach tour tickets for Felix Coach Hire and retain a 10% commission, with the rest of the money returned to Felix. Members were requested to approve the payment of the Felix Coaches invoice for the balance at a cost of up to £2,100.

That, under the Power of the Local Government Act 1972, s.144, members approved payment of up to £2,100 for the payment of the Felix Coach Hire invoice.

16. UPDATE ON FINANCIAL MATTERS BY TOWN CLERK

The Town Clerk advised that the new RFO, Mrs Kitching, only worked on Mondays, Tuesdays and Wednesday, so this was only her 7th working day with the Council. Initially she had concentrated on working with the Deputy RFO to complete the end of year process and to close down FY 2021/22. She will then make a detailed study of the financial processes and begin to make recommendations of restructuring them.

RESOLVED

That the Town Clerk's report be noted.

The business of the meeting concluded at 7.36pm.

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Chairman

SUDBURY TOWN COUNCIL**INTERNAL CONTROL STATEMENT FOR YEAR ENDING 31 MARCH 2022****1. SCOPE OF RESPONSIBILITY**

Sudbury Town Council is responsible for ensuring that its business is conducted in accordance with the law and proper standards, and that public money is safeguarded and properly accounted for, and used economically, efficiently and effectively.

The council is responsible for ensuring that there is a sound system of internal control which facilitates the effective exercise of the Council's functions and which includes arrangements for the management of risk.

2. THE PURPOSE OF THE SYSTEM OF INTERNAL CONTROL

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can, therefore, only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of the Council's policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically.

3. THE INTERNAL CONTROL ENVIRONMENT**The Council:**

The council reviews its obligations and objectives and approves budgets for the following year at its January meeting. The January meeting of the council approves the level of precept for the following financial year.

The Council has appointed a Finance Committee. The Committee meet 11 times during the financial year. Members of the Committee monitor progress against objectives, financial systems and procedures, budgetary control and carry out regular reviews of financial matters. The minutes of the meetings of the Committee are circulated to all members of the Council. A Councillor is appointed to have responsibility for bank reconciliation checks.

The full council meets 10 times each year and monitors progress against its aims and objectives at each meeting by receiving relevant reports from the finance committee.

The council carries out regular reviews of its internal controls, systems and procedures. See attached Report.

Clerk to the Council/Responsible Finance Officer:

The Council has appointed a Clerk to the Council who acts as the Council's advisor and administrator. The Responsible Financial Officer is appointed and is responsible for administering the Council's finances. The Clerk is responsible for advising on the day to day compliance with laws and regulations that the Council is subject to and for managing risks. The Clerk also provides advice to help the Council ensure that its procedures, control systems and policies are adhered to.

Payments:

All payments are reported to the council for approval. Two members of the council must sign every cheque or order for payment. The signatories should consider each payment against the relevant invoice, sign the invoice and initial the cheque counterfoil. All authorised cheque signatories are members of the Council. [No officer of the Council can sign cheques.] Where delegation permits, as per s.101(1)(a) of the Local Government Act of 1972 and the Council's Financial Regulations, a report will be provided to the next full Council.

Income:

All income is received and banked in the council's name in a timely manner and reported to the council.

Risk Assessments/Risk Management:

The council reviews its risk assessment annually in March, and regularly reviews its systems and controls.

Internal Audit:

The council appoints an independent and competent internal auditor who reports to the council on an annual basis on the adequacy of it's:

- Records
- Procedures
- Systems
- Internal control
- Regulations
- Risk management

External Audit:

The council's external auditors, submit an annual certificate of audit which is presented to the Council.

4. REVIEW OF EFFECTIVENESS

The council has responsibility for conducting an annual review of the effectiveness of the system of internal control, which should include a review of the effectiveness of internal audit. The results of that review must be considered by the Council, which should also approve the Statement of Internal Control.

Chairman

RFO/Clerk

Approved and adopted by Sudbury Town Council

Meeting date:

14:44

Detailed Income & Expenditure by Budget Heading 31/03/2022

Month No: 12

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Corporate Management								
1092 Costs recovered via court	0	180	360	180			50.0%	
1176 Precept	0	691,100	691,100	0			100.0%	
1177 Precept Support Grant	0	7,114	7,114	0			100.0%	
Corporate Management :- Income	0	698,394	698,574	180			100.0%	0
4100 Election Expenses	0	0	7,000	7,000		7,000	0.0%	(7,000)
Corporate Management :- Indirect Expenditure	0	0	7,000	7,000	0	7,000	0.0%	(7,000)
Net Income over Expenditure	0	698,394	691,574	(6,820)				
6000 plus Transfer from EMR	0	(7,000)						
Movement to/(from) Gen Reserve	0	691,394						
102 Democratic Represent'n & Mgmt								
1098 Miscellaneous Income	0	2,156	0	(2,156)			0.0%	
Democratic Represent'n & Mgmt :- Income	0	2,156	0	(2,156)				0
4008 Training, Courses, Meetings	0	480	250	(230)		(230)	192.0%	225
4020 Miscellaneous Expenses	0	34	50	16		16	68.3%	
4023 Printing & Stationery	0	53	100	47		47	52.6%	
4131 Town Twinning Council event	0	0	500	500		500	0.0%	
Democratic Represent'n & Mgmt :- Indirect Expenditure	0	567	900	333	0	333	63.0%	225
Net Income over Expenditure	0	1,589	(900)	(2,489)				
6000 plus Transfer from EMR	0	225						
Movement to/(from) Gen Reserve	0	1,814						
103 Grants								
4303 Grants Power General	3,498	47,439	44,000	(3,439)		(3,439)	107.8%	10,000
4304 Grant Aid LGA S142	0	0	8,000	8,000		8,000	0.0%	
Grants :- Indirect Expenditure	3,498	47,439	52,000	4,561	0	4,561	91.2%	10,000
Net Expenditure	(3,498)	(47,439)	(52,000)	(4,561)				
6000 plus Transfer from EMR	0	10,000						
Movement to/(from) Gen Reserve	(3,498)	(37,439)						
109 Central Services/Admin								
1023 Postage Income	0	13	0	(13)			0.0%	

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1045 Neighbourhood CIL	0	7,778	0	(7,778)			0.0%	7,778
1098 Miscellaneous Income	0	0	10	10			1.7%	
1190 Bank Interest Receivable	18	2,121	3,000	879			70.7%	
Central Services/Admin :- Income	18	9,913	3,010	(6,903)			329.3%	7,778
4001 Salaries & Wages	15,392	168,062	197,356	29,294		29,294	85.2%	
4008 Training, Courses, Meetings	340	1,190	500	(690)		(690)	238.0%	
4009 Travel & Subsistence	0	0	350	350		350	0.0%	
4010 Misc Staff Costs	148	2,019	2,500	481		481	80.7%	
4020 Miscellaneous Expenses	32	279	400	121		121	69.7%	
4021 Telephone, Internet & Fax	0	3,030	3,400	370		370	89.1%	
4022 Postage	114	533	500	(33)		(33)	106.7%	
4023 Printing & Stationery	223	1,695	2,500	805		805	67.8%	
4025 Subscriptions and membership	0	2,209	2,540	331		331	87.0%	
4026 Insurance	0	4,613	5,500	887		887	83.9%	
4033 Advertising/Press Releases	16	16	0	(16)		(16)	0.0%	
4041 Equipt Repairs & Mtce	0	0	200	200		200	0.0%	
4042 Equipt Running Costs/Rental	551	3,792	3,660	(132)		(132)	103.6%	
4044 IT Support/Software Mtce	579	7,556	7,700	144		144	98.1%	
4047 COVID-19 expenses	0	25	0	(25)		(25)	0.0%	25
4052 Bank & Cardnet Charges	296	1,954	2,200	246		246	88.8%	
4060 Audit Fees - External	0	2,000	2,000	0		0	100.0%	
4061 Audit Fees - Internal	457	457	500	44		44	91.3%	
4064 Other Professional Fees	199	8,489	4,500	(3,989)		(3,989)	188.7%	1,593
4110 Staff Welfare	0	37	220	183		183	16.9%	
Central Services/Admin :- Indirect Expenditure	18,345	207,956	236,526	28,570	0	28,570	87.9%	1,618
Net Income over Expenditure	(18,327)	(198,044)	(233,516)	(35,472)				
6000 plus Transfer from EMR	0	1,618						
6001 less Transfer to EMR	0	7,778						
Movement to/(from) Gen Reserve	(18,326)	(204,204)						
199 Capital & Projects								
4800 Rolling Capital Fund Allocat'n	0	0	30,000	30,000		30,000	0.0%	(30,000)
Capital & Projects :- Indirect Expenditure	0	0	30,000	30,000	0	30,000	0.0%	(30,000)
Net Expenditure	0	0	(30,000)	(30,000)				
6000 plus Transfer from EMR	0	(30,000)						
Movement to/(from) Gen Reserve	0	(30,000)						

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
201 Market - Charter Street								
1020 Market Rent & Tolls	6,946	79,387	65,000	(14,387)			122.1%	
1021 Market Electricity Recovered	367	4,456	3,000	(1,456)			148.5%	
1079 Licence income	21	252	0	(252)			0.0%	
Market - Charter Street :- Income	7,334	84,095	68,000	(16,095)			123.7%	0
4001 Salaries & Wages	2,832	27,357	27,294	(63)	(63)	(63)	100.2%	
4007 Workwear and Footwear	0	43	230	187	187	187	18.8%	
4011 Rates & Water	723	8,581	8,950	369	369	369	95.9%	
4014 Electricity & Gas	281	1,609	1,600	(9)	(9)	(9)	100.6%	
4016 Refuse Disposal	760	9,400	10,000	600	600	600	94.0%	
4017 Cleaning & Consumables	0	27	50	23	23	23	53.6%	
4018 Vehicle Rental/Repairs/Exps	0	0	500	500	500	500	0.0%	
4021 Telephone, Internet & Fax	113	426	350	(76)	(76)	(76)	121.6%	
4023 Printing & Stationery	0	0	1,300	1,300	1,300	1,300	0.0%	
4033 Advertising/Press Releases	0	212	0	(212)	(212)	(212)	0.0%	
4041 Equip/Repairs & Mtce	0	629	400	(229)	(229)	(229)	157.2%	
4043 Equip/Small Tools Purchase	0	1,189	0	(1,189)	(1,189)	(1,189)	0.0%	
4069 Licences	0	382	0	(382)	(382)	(382)	0.0%	
4110 Staff Welfare	0	3	50	47	47	47	5.8%	
Market - Charter Street :- Indirect Expenditure	4,710	49,858	50,724	866	0	866	98.3%	0
Net Income over Expenditure	2,625	34,237	17,276	(16,961)				
204 Street Fairs								
1030 Function Income	0	2,610	2,640	30			98.9%	
1040 Grants Receivable	0	4,020	0	(4,020)			0.0%	
1055 Sponsorships Received	0	300	0	(300)			0.0%	
Street Fairs :- Income	0	6,930	2,640	(4,290)			262.5%	0
4001 Salaries & Wages	434	2,211	1,730	(481)	(481)	(481)	127.8%	
4069 Licences	0	50	70	20	20	20	71.4%	
4102 Fair Expenses	0	4,425	2,340	(2,085)	(2,085)	(2,085)	189.1%	
Street Fairs :- Indirect Expenditure	434	6,686	4,140	(2,546)	0	(2,546)	161.5%	0
Net Income over Expenditure	(434)	244	(1,500)	(1,744)				
205 Council Public Events								
1068 Party in the Park Income	0	0	700	700			0.0%	
1080 Firework Display Income	0	0	2,000	2,000			0.0%	
Council Public Events :- Income	0	0	2,700	2,700			0.0%	0

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Detailed Income & Expenditure by Budget Heading 31/03/2022

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4001 Salaries & Wages	991	9,758	11,650	1,892		1,892	83.8%	
4020 Miscellaneous Expenses	847	847	5,100	4,253		4,253	16.6%	
4021 Telephone, Internet & Fax	29	355	350	(5)		(5)	101.3%	
4023 Printing & Stationery	0	0	50	50		50	0.0%	
4029 Bad Debts Written off	0	199	0	(199)		(199)	0.0%	
4128 Party in the Park Expenses	0	0	5,055	5,055		5,055	0.0%	
Council Public Events :- Indirect Expenditure	1,867	11,158	22,205	11,047	0	11,047	50.3%	0
Net Income over Expenditure	(1,867)	(11,158)	(19,505)	(8,347)				
<u>206 Town Economy</u>								
4001 Salaries & Wages	3,332	34,048	41,012	6,964		6,964	83.0%	
4004 Cleaners & Casual payroll costs	0	2,758	0	(2,758)		(2,758)	0.0%	2,758
4008 Training, Courses, Meetings	0	25	250	225		225	10.0%	
4009 Travel & Subsistence	0	55	300	245		245	18.3%	55
4020 Miscellaneous Expenses	135	942	1,000	58		58	94.2%	535
4033 Advertising/Press Releases	3,985	6,907	1,155	(5,752)		(5,752)	598.0%	6,857
4042 Equip Running Costs/Rental	0	8,201	10,000	1,799		1,799	82.0%	
4044 IT Support/Software Mtce	0	112	240	128		128	46.7%	
4110 Staff Welfare	0	0	40	40		40	0.0%	
Town Economy :- Indirect Expenditure	7,452	53,049	53,997	948	0	948	98.2%	10,205
Net Expenditure	(7,452)	(53,049)	(53,997)	(948)				
6000 plus Transfer from EMR	6,933	10,205						
Movement to/(from) Gen Reserve	(519)	(42,844)						
<u>211 Town Hall Building</u>								
1000 Letting Income	261	6,573	1,000	(5,573)			657.3%	
1016 Rent from Registrar	0	7,950	8,000	50			99.4%	
1098 Miscellaneous Income	0	10	0	(10)			0.0%	
Town Hall Building :- Income	261	14,532	9,000	(5,532)			161.5%	0
4001 Salaries & Wages	1,437	14,466	15,380	914		914	94.1%	
4004 Cleaners & Casual payroll costs	1,502	11,975	10,326	(1,649)		(1,649)	116.0%	
4007 Workwear and Footwear	0	35	100	65		65	35.5%	
4008 Training, Courses, Meetings	0	230	450	220		220	51.1%	
4011 Rates & Water	510	5,246	5,600	354		354	93.7%	
4014 Electricity & Gas	6,026	15,804	13,000	(2,804)		(2,804)	121.6%	
4017 Cleaning & Consumables	0	1,583	2,400	817		817	66.0%	
4020 Miscellaneous Expenses	0	0	250	250		250	0.0%	

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Detailed Income & Expenditure by Budget Heading 31/03/2022

Month No: 12

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4040 Property Repairs & Mtce	0	5,367	1,350	(4,017)		(4,017)	397.6%	
4041 Equipt Repairs & Mtce	205	9,856	16,400	6,544		6,544	60.1%	
4042 Equipt Running Costs/Rental	82	1,230	1,370	140		140	89.8%	
4043 Equipt/Small Tools Purchase	4	286	200	(86)		(86)	143.1%	
4047 COVID-19 expenses	0	176	0	(176)		(176)	0.0%	176
4110 Staff Welfare	0	0	50	50		50	0.0%	
4987 Loan Repayment - Capital	1,722	3,405	3,405	(0)		(0)	100.0%	
4988 PWLB Interest 494354	7,353	14,745	14,745	0		0	100.0%	
Town Hall Building :- Indirect Expenditure	18,842	84,404	85,026	622	0	622	99.3%	176
Net Income over Expenditure	(18,581)	(69,872)	(76,026)	(6,154)				
6000 plus Transfer from EMR	0	176						
Movement to/(from) Gen Reserve	(18,581)	(69,696)						
212 Public Clocks								
4041 Equipt Repairs & Mtce	0	2,158	2,500	342		342	86.3%	
Public Clocks :- Indirect Expenditure	0	2,158	2,500	342	0	342	86.3%	0
Net Expenditure	0	(2,158)	(2,500)	(342)				
213 Street Wardens								
1091 Service Costs Income - Babergh	0	26,780	26,780	0			100.0%	
Street Wardens :- Income	0	26,780	26,780	0			100.0%	0
4001 Salaries & Wages	1,943	21,894	24,854	2,960		2,960	88.1%	
4007 Workwear and Footwear	0	74	300	226		226	24.8%	
4017 Cleaning & Consumables	0	1,050	1,500	450		450	70.0%	
4020 Miscellaneous Expenses	0	0	100	100		100	0.0%	
4041 Equipt Repairs & Mtce	0	0	250	250		250	0.0%	
4042 Equipt Running Costs/Rental	0	1,620	1,800	180		180	90.0%	
4110 Staff Welfare	1	1	40	39		39	3.1%	
Street Wardens :- Indirect Expenditure	1,945	24,640	28,844	4,204	0	4,204	85.4%	0
Net Income over Expenditure	(1,945)	2,140	(2,064)	(4,204)				
221 Allotments								
1010 Rent Receivable	25	2,507	1,600	(907)			156.7%	
1040 Grants Receivable	0	500	0	(500)			0.0%	
1098 Miscellaneous Income	20	20	0	(20)			0.0%	
Allotments :- Income	45	3,027	1,600	(1,427)			189.2%	0

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4001 Salaries & Wages	0	765	1,148	383		383	66.7%	
4011 Rates & Water	0	198	430	232		232	46.0%	
4020 Miscellaneous Expenses	0	702	250	(452)		(452)	280.7%	
Allotments :- Indirect Expenditure	0	1,665	1,828	163	0	163	91.1%	0
Net Income over Expenditure	45	1,362	(228)	(1,590)				
239 Open Spaces&Closed Churchyards								
1040 Grants Receivable	0	525	0	(525)			0.0%	525
1050 Donations Received	0	724	0	(724)			0.0%	
Open Spaces&Closed Churchyards :- Income	0	1,249	0	(1,249)				525
4011 Rates & Water	0	46	140	94		94	32.9%	
4014 Electricity & Gas	99	560	650	90		90	86.2%	
4028 Refuse/Doggy Bag Supplies	0	158	250	93		93	63.0%	
4040 Property Repairs & Mtce	0	1,970	800	(1,170)		(1,170)	246.3%	1,725
4045 Grounds Maintenance	1,179	8,189	7,500	(689)		(689)	109.2%	
4058 Tree Surgery/Works	0	635	0	(635)		(635)	0.0%	
4065 Closed Churchyards maintenance	0	0	300	300		300	0.0%	
4066 The Croft maintenance	919	5,241	4,000	(1,241)		(1,241)	131.0%	1,450
4067 Mill Acre maintenance	0	0	3,500	3,500		3,500	0.0%	
4068 Valley Walk	834	3,337	3,600	263		263	92.7%	
4900 Assets Capitalised	0	874	0	(874)		(874)	0.0%	
Open Spaces&Closed Churchyards :- Indirect Expenditure	3,032	21,010	20,740	(270)	0	(270)	101.3%	3,175
Net Income over Expenditure	(3,032)	(19,761)	(20,740)	(979)				
6000 plus Transfer from EMR	0	3,175						
6001 less Transfer to EMR	0	525						
Movement to/(from) Gen Reserve	(3,032)	(17,111)						
241 Cemetery								
1000 Letting Income	800	9,600	9,600	0			100.0%	
1060 Cemetery Fees & Charges	3,748	38,785	40,800	2,015			95.1%	
Cemetery :- Income	4,548	48,385	50,400	2,015			96.0%	0
4001 Salaries & Wages	3,147	38,752	44,667	5,915		5,915	86.8%	
4005 Grave Digging Costs	490	8,410	12,240	3,830		3,830	68.7%	
4007 Workwear and Footwear	0	49	400	351		351	12.3%	
4008 Training, Courses, Meetings	0	0	350	350		350	0.0%	
4011 Rates & Water	405	4,860	4,400	(460)		(460)	110.5%	

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Detailed Income & Expenditure by Budget Heading 31/03/2022

Month No: 12

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4014 Electricity & Gas	67	387	400	13		13	96.8%	
4016 Refuse Disposal	220	2,420	4,500	2,080		2,080	53.8%	
4018 Vehicle Rental/Repairs/Exps	0	565	400	(165)		(165)	141.3%	
4019 Diesel	24	111	200	89		89	55.4%	
4021 Telephone, Internet & Fax	113	426	350	(76)		(76)	121.6%	
4023 Printing & Stationery	0	120	500	380		380	24.0%	
4025 Subscriptions and membership	0	0	100	100		100	0.0%	
4040 Property Repairs & Mtce	0	1,263	650	(613)		(613)	194.2%	
4041 Equipt Repairs & Mtce	0	0	200	200		200	0.0%	
4043 Equipt/Small Tools Purchase	0	105	1,400	1,295		1,295	7.5%	
4044 IT Support/Software Mtce	0	85	100	15		15	85.0%	
4045 Grounds Maintenance	4,090	24,058	26,000	1,942		1,942	92.5%	
4058 Tree Surgery/Works	0	615	0	(615)		(615)	0.0%	
4064 Other Professional Fees	72	1,047	1,160	113		113	90.3%	
Cemetery :- Indirect Expenditure	8,628	83,273	98,017	14,744	0	14,744	85.0%	0
Net Income over Expenditure	(4,080)	(34,888)	(47,617)	(12,729)				
250 Information Centre								
1018 Books,Maps,publications/Income	123	1,580	1,000	(580)			158.0%	
1019 TIC Agency commission received	8	232	1,500	1,268			15.4%	
1022 Gift Sales Income	62	2,104	1,500	(604)			140.3%	
1023 Postage Income	0	4	0	(4)			0.0%	
1025 TIC Sundry Sales	41	465	175	(290)			265.5%	
1031 Foodstuff Sales	44	284	175	(109)			162.3%	
1032 Doggy Bag Income	130	1,457	0	(1,457)			0.0%	
1033 Colchester Zoo Tickets sold	35	419	1,500	1,081			27.9%	
1090 Service Costs income -Suffolk	0	6,500	0	(6,500)			0.0%	
1091 Service Costs Income - Babergh	0	5,000	5,000	0			100.0%	
1098 Miscellaneous Income	4	95	600	505			15.8%	
Information Centre :- Income	448	18,140	11,450	(6,690)			158.4%	0
4001 Salaries & Wages	2,754	20,083	26,898	6,815		6,815	74.7%	
4020 Miscellaneous Expenses	0	517	120	(397)		(397)	431.1%	
4022 Postage	0	9	0	(9)		(9)	0.0%	
4028 Refuse/Doggy Bag Supplies	0	1,070	0	(1,070)		(1,070)	0.0%	
4041 Equipt Repairs & Mtce	0	0	100	100		100	0.0%	
4043 Equipt/Small Tools Purchase	0	21	100	79		79	20.8%	
4049 TIC food purchases for resale	195	195	135	(60)		(60)	144.7%	
4052 Bank & Cardnet Charges	36	226	440	215		215	51.3%	
4054 TIC Gift Purchases for Resale	513	2,077	950	(1,127)		(1,127)	218.6%	

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Detailed Income & Expenditure by Budget Heading 31/03/2022

Month No: 12

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4055 TICBooks/Guides/Maps forResale	496	1,178	750	(428)		(428)	157.1%	
4070 Colchester Zoo Tickets Bought	294	404	1,300	896		896	31.1%	
4075 Transactions Processing Charge	0	4	0	(4)		(4)	0.0%	
4110 Staff Welfare	0	2	220	218		218	1.1%	
Information Centre :- Indirect Expenditure	4,289	25,785	31,013	5,228	0	5,228	83.1%	0
Net Income over Expenditure	(3,841)	(7,645)	(19,563)	(11,918)				
<u>252 Christmas Lights</u>								
1055 Sponsorships Received	0	0	700	700			0.0%	
Christmas Lights :- Income	0	0	700	700			0.0%	0
4001 Salaries & Wages	0	6,998	8,330	1,332		1,332	84.0%	
4008 Training, Courses, Meetings	0	1,000	550	(450)		(450)	181.8%	
4101 Christmas Lights	0	7,684	5,370	(2,314)		(2,314)	143.1%	
4104 Christmas Trees	0	2,992	2,200	(792)		(792)	136.0%	
Christmas Lights :- Indirect Expenditure	0	18,674	16,450	(2,224)	0	(2,224)	113.5%	0
Net Income over Expenditure	0	(18,674)	(15,750)	2,924				
<u>261 Museum</u>								
4041 Equipt Repairs & Mtce	0	0	700	700		700	0.0%	
Museum :- Indirect Expenditure	0	0	700	700	0	700	0.0%	0
Net Expenditure	0	0	(700)	(700)				
<u>301 Street Lighting</u>								
4014 Electricity & Gas	3,063	3,063	3,000	(63)		(63)	102.1%	
4040 Property Repairs & Mtce	0	0	700	700		700	0.0%	
4041 Equipt Repairs & Mtce	1,288	1,288	1,500	212		212	85.8%	
Street Lighting :- Indirect Expenditure	4,350	4,350	5,200	850	0	850	83.7%	0
Net Expenditure	(4,350)	(4,350)	(5,200)	(850)				
<u>302 Street Furniture & Equipment</u>								
1098 Miscellaneous Income	0	110	0	(110)			0.0%	
Street Furniture & Equipment :- Income	0	110	0	(110)				0
4001 Salaries & Wages	0	451	0	(451)		(451)	0.0%	451
4020 Miscellaneous Expenses	0	6	50	44		44	12.0%	
4041 Equipt Repairs & Mtce	274	1,218	1,250	32		32	97.4%	1,214

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Detailed Income & Expenditure by Budget Heading 31/03/2022

Month No: 12

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4043 Equipt/Small Tools Purchase	0	0	250	250		250	0.0%	
4900 Assets Capitalised	2,127	2,127	0	(2,127)		(2,127)	0.0%	2,127
Street Furniture & Equipment :- Indirect Expenditure	2,401	3,801	1,550	(2,251)	0	(2,251)	245.2%	3,791
Net Income over Expenditure	(2,401)	(3,691)	(1,550)	2,141				
6000 plus Transfer from EMR	2,397	3,791						
Movement to/(from) Gen Reserve	(4)	100						
311 Highways								
1041 Parking Permits Francis Road	0	1,756	1,600	(156)			109.8%	
Highways :- Income	0	1,756	1,600	(156)			109.8%	0
4011 Rates & Water	0	26	0	(26)		(26)	0.0%	
4020 Miscellaneous Expenses	0	69	100	31		31	69.3%	
4044 IT Support/Software Mtce	0	261	300	39		39	87.0%	
Highways :- Indirect Expenditure	0	356	400	44	0	44	89.1%	0
Net Income over Expenditure	0	1,400	1,200	(200)				
321 Floral Displays & Bedding Mtce								
4011 Rates & Water	0	80	200	120		120	39.8%	
4020 Miscellaneous Expenses	0	0	50	50		50	0.0%	
4042 Equipt Running Costs/Rental	0	1,280	1,200	(80)		(80)	106.7%	
4043 Equipt/Small Tools Purchase	0	0	100	100		100	0.0%	
4045 Grounds Maintenance	0	19,283	18,000	(1,283)		(1,283)	107.1%	1,200
4069 Licences	0	600	0	(600)		(600)	0.0%	
Floral Displays & Bedding Mtce :- Indirect Expenditure	0	21,243	19,550	(1,693)	0	(1,693)	108.7%	1,200
Net Expenditure	0	(21,243)	(19,550)	1,693				
6000 plus Transfer from EMR	0	1,200						
Movement to/(from) Gen Reserve	0	(20,043)						
341 Community Wardens								
1040 Grants Receivable	995	8,600	2,000	(6,600)			430.0%	2,675
1075 Community Warden services	2,298	39,485	34,500	(4,985)			114.4%	
1077 Van Rental Contr' from Babergh	0	3,090	3,090	0			100.0%	
1098 Miscellaneous Income	0	607	0	(607)			0.0%	
Community Wardens :- Income	3,293	51,781	39,590	(12,191)			130.8%	2,675

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Detailed Income & Expenditure by Budget Heading 31/03/2022

Month No: 12

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4001 Salaries & Wages	9,112	92,359	88,995	(3,364)		(3,364)	103.8%	
4006 Health & Safety Equipment	0	178	250	72		72	71.2%	
4007 Workwear and Footwear	0	812	1,785	973		973	45.5%	
4008 Training, Courses, Meetings	0	1,492	1,385	(107)		(107)	107.7%	590
4017 Cleaning & Consumables	0	0	100	100		100	0.0%	
4018 Vehicle Rental/Repairs/Exps	653	7,739	11,000	3,261		3,261	70.4%	
4019 Diesel	457	3,179	3,300	121		121	96.3%	
4020 Miscellaneous Expenses	0	0	100	100		100	0.0%	
4021 Telephone, Internet & Fax	114	872	1,100	228		228	79.3%	
4023 Printing & Stationery	0	0	100	100		100	0.0%	
4026 Insurance	0	1,235	1,200	(35)		(35)	102.9%	
4041 Equipt Repairs & Mtce	0	1,337	650	(687)		(687)	205.8%	
4043 Equipt/Small Tools Purchase	1,546	2,173	600	(1,573)		(1,573)	362.2%	1,500
4045 Grounds Maintenance	80	289	150	(139)		(139)	192.6%	
4109 Dog/Litter Bin emptying	0	7,106	4,300	(2,806)		(2,806)	165.3%	1,362
4110 Staff Welfare	1	50	200	150		150	24.9%	
4863 Purchases for re-sale	0	582	0	(582)		(582)	0.0%	
4900 Assets Capitalised	0	1,250	0	(1,250)		(1,250)	0.0%	
Community Wardens :- Indirect Expenditure	11,962	120,653	115,215	(5,438)	0	(5,438)	104.7%	3,452
Net Income over Expenditure	(8,669)	(68,871)	(75,625)	(6,754)				
6000 plus Transfer from EMR	1,500	3,452						
6001 less Transfer to EMR	0	2,675						
Movement to/(from) Gen Reserve	(7,169)	(68,094)						
<u>500 Delphi Club</u>								
4989 Loan Repayment - Capital	1,333	2,666	2,667	1		1	100.0%	
4990 PWLB Interest 493742	36	108	108	0		0	100.0%	
Delphi Club :- Indirect Expenditure	1,369	2,774	2,775	1	0	1	100.0%	0
Net Expenditure	(1,369)	(2,774)	(2,775)	(1)				
<u>901 Civic Activities</u>								
4001 Salaries & Wages	1,486	15,236	16,739	1,503		1,503	91.0%	
4017 Cleaning & Consumables	107	269	700	431		431	38.4%	
4110 Staff Welfare	0	0	40	40		40	0.0%	
4129 Mayors Allowance	140	892	3,500	2,608		2,608	25.5%	12
4132 Civic & Ceremonial	4,473	5,838	3,585	(2,253)		(2,253)	162.9%	3,350
4133 Tributes - Floral etc	0	85	330	245		245	25.8%	
4135 Other Council Events	0	0	200	200		200	0.0%	
Civic Activities :- Indirect Expenditure	6,206	22,320	25,094	2,774	0	2,774	88.9%	3,362
Net Expenditure	(6,206)	(22,320)	(25,094)	(2,774)				
6000 plus Transfer from EMR	3,350	3,362						

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Detailed Income & Expenditure by Budget Heading 31/03/2022

Month No: 12

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Movement to/(from) Gen Reserve	(2,856)	(18,959)						
<u>912 Mayors Charity</u>								
1040 Grants Receivable	0	0	0	0			0.0%	359
1050 Donations Received	359	4,143	0	(4,143)			0.0%	3,785
Mayors Charity :- Income	359	4,143	0	(4,143)				4,143
4202 Mayors Charity Expenses	45	3,183	0	(3,183)		(3,183)	0.0%	3,183
Mayors Charity :- Indirect Expenditure	45	3,183	0	(3,183)	0	(3,183)		3,183
Net Income over Expenditure	314	960	0	(960)				
6000 plus Transfer from EMR	45	3,183						
6001 less Transfer to EMR	359	4,143						
Movement to/(from) Gen Reserve	0	0						
Grand Totals:- Income	16,306	971,392	916,044	(55,348)			106.0%	
Expenditure	99,374	817,002	912,394	95,392	0	95,392	89.5%	
Net Income over Expenditure	(83,068)	154,390	3,650	(150,740)				
plus Transfer from EMR	14,225	3,386						
less Transfer to EMR	359	15,121						
Movement to/(from) Gen Reserve	(69,202)	142,655						

Date: 25/04/2022
Time: 11:21

Sudbury Town Council
Bank Current Account

List of Payments made between 01/03/2022 and 31/03/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized	Transaction Detail
01/03/2022	Cadcorp	FPO	£ 375.60		CORRECTION INV .20P-08/02/2022
01/03/2022	Supply Line Solutions	FPO.	£ 122.96		SUPPLY LINE CLOTHING-18/02/22
01/03/2022	Avalon Associates	FPO .	£ 650.00		MINUTE BINDING 2020-22/02/22
01/03/2022	JRB Enterprise Ltd	FPO *	£ 1,800.00		DOG GLOVE FOR DISPENSERS-07/02
01/03/2022	Neil Gosling Plumbing & Proper	FPO/	£ 248.14		Purchase Ledger Payment
01/03/2022	Flowers Groundcare	BP	£ 3,161.50		GROUNDS MAINTENANCE-JAN22
01/03/2022	SUE AYRES - 01/03/22	FPO	£ 29.94		S. AYRES RAFFLE PRIZE - 01/03
03/03/2022	Ernest Doe & Sons Ltd	FPO *	£ 231.98		DUTCHHOE/RAKE/B.BORDER SCC
03/03/2022	BOOTSUDBURY CD 4416	DEB	£ 4.30		BATTERIES 2XCR2032-03/03/22
03/03/2022	AMZNMktplace CD 4416	DEB	£ 24.98		2X MOLESKINE NOTEBOOKS-02/03/22
04/03/2022	Rialtas Business Solutions Lim	FPO-04/03	£ 450.00		C.GRIFFIN/N.WHITTLE CONSUL.RFO
04/03/2022	Aquam Water Services Ltd	BP .	£ 3.30		STANDPIPE - 21/01-18/02/22
04/03/2022	Assington Fruits Ltd	FPO	£ 108.20		FLOWERING CHERRY TREE-01/03/22
04/03/2022	Mr Christopher Storey	FPO.	£ 358.00		GAINS./GT CORNARD T.LEAFLETS
07/03/2022	INDEED TEL+3531254 CD 4416	DEB	£ 16.26		INDEED ADVERT FOR RFO-07/03/22
07/03/2022	McColls Store 0913 - Sudbury	FPO .	£ 30.75		NEWSPAPERS-31/01-05/03/22
08/03/2022	TESCO - 08/03/2022	CHQ-004790	£ 1,200.00		BENEVOLENT VOUCHERS-08/03
08/03/2022	REVERSAL INV NOT PAY	CHQ-004790	-£ 1,200.00		REVERSAL INV NOT PAY
08/03/2022	Sainsbury's Supermarkets Ltd	CHQ-004792	£ 1,200.00		SAINSBURY BENEVOLENT VOUCHERS
08/03/2022	Tesco Stores LTD	CHQ-004790	£ 1,200.00		TESCO B.VOUCHERS-08/03/2022
09/03/2022	SUFFOLK COUNTY COU CD 4416	DEB	£ 50.00		FARMERS M. RD CLOS-APR22-MAR23
09/03/2022	Fireflow Ltd	FPO .	£ 325.00		FIREFLOW JUB. DEP.-02/06/22
09/03/2022	Sudbury Iphone Repairs	FPO *	£ 195.00		REPAIR TO IPHONES-08/03/22
10/03/2022	Sudbury Museum Trust	FPO /	£ 21.00		WHATS IN A NAME-07/03/2022
10/03/2022	Axiomatic Technology Ltd	FPO *	£ 1,768.80		COUNTER SET USB(WBF)-10/03
10/03/2022	Ambrose Electrical Ltd	FPO /	£ 246.00		REPAIR/FIT TIMER TO TANK-10/03
11/03/2022	T & P Fire Ltd	BP	£ 88.80		MONTHLY FLASH TEST-28/02
11/03/2022	Indigoross Design & Print Ltd	BP .	£ 1,011.60		SUD ON SHOW BOOKLET-05/03
11/03/2022	Outstanding Map Distributors L	BP .	£ 49.98		JIGSAW X 5 - 03/03/2022
11/03/2022	Suffolk Association of Local C	BP -	£ 36.00		CRN. C.GRIFFIN VAT INDUC-03/03
14/03/2022	SUE AYRES - 11/03/2022	FPO	£ 110.37		S AYRES COAT/FLOWERS-11/03
14/03/2022	Chubb Fire & Security Limited	FPO 14/03	£ 370.48		M.OFFINTRUDER ALM-05/03-04/03
14/03/2022	Top Marques Direct Ltd	BP *	£ 70.00		COAT OF ARMS S.AYRES 21/22
14/03/2022	3IT Ltd	BP -	£ 610.23		3IT MONTHLY SUPPORT-01/03/22
15/03/2022	BABERGH DC CTAX BU 740007352	DD	£ 711.00		BDC BUSINESS RATES-15/03/22
15/03/2022	BABERGH DC CTAX BU 740007628	DD	£ 405.00		BDC BUSINESS RATES-15/03/22
15/03/2022	BABERGH DC CTAX BU 740206264	DD	£ 399.00		BDC BUSINESS RATES-15/03/22
15/03/2022	WWW.BRITISHREDCROS CD 4416	DEB	£ 45.00		DONATION TO UKRAINE-15/03/22
15/03/2022	AMZNMktplace CD 4416	DEB	£ 13.98		WING MIRROR FOR VAN-14/03/22
15/03/2022	Roff Caterers Ltd.	FPO -15/03	£ 1,200.00		CATERING CIVIC SERVICE-13/03
15/03/2022	ARVAL BNP PARIBAS GROUP	DD	£ 738.00		VAN LEASE X 2-19/03-18/04/22
15/03/2022	Fuelgenie Business Account	DD.	£ 378.35		FUELGENIE -01/02-28/02/22
15/03/2022	CORRECT AMOUNT-15/03/22	DEB	-£ 0.09		CORRECT AMOUNT-15/03/22
16/03/2022	Eden Springs (UK) Ltd	BP	£ 52.80		COFFEE/FROTH - 15/02/2022
17/03/2022	Rialtas Business Solutions Lim	FPO .	£ 444.00		C GRIFFIN-YR END TRAIN.-08/03
17/03/2022	James Dean Pottery	FPO 17/03	£ 1,315.86		JUBILEE MUGS - 07/03/22
18/03/2022	Ridgeons Ltd	BP *	£ 132.00		2 X SPARE BATTERIES-16/02/2022
21/03/2022	HMRC - ACCOUNTS OF	FPO	£ 7,955.86		HMRC-PAYE/NI-06/02-05/03/22
21/03/2022	GO START - 21/03/2022	BP	£ 2,000.00		GO START GRANT 21/22
21/03/2022	GO Start Community Transport	FPO /	£ 15.00		CIVIC TRANSPORT GOSTART-13/03
21/03/2022	Mr Patrick Friend	FPO -	£ 50.00		ORGAN PLAYING C.SER-13/03/22
21/03/2022	Mr L & Mrs P Seddon	FPO /	£ 106.92		CLEANING T.CLOTHS - 21/03/2022
21/03/2022	Worldpay (UK) Limited	DD .	£ 34.34		WORLDPAY PDQ CHGS-28/02/22
21/03/2022	3IT Ltd	BP *	£ 76.80		3IT VOIP TELEPHONES APP-10/03
22/03/2022	Eden Springs (UK) Ltd	BP -	£ 52.80		COFFEE/FROTH-11/03/2022
23/03/2022	POST OFFICE COUNTE CD 4416	DEB	£ 114.00		100X 2ND CLASS/50X LARGE-23/03
23/03/2022	WWW.DEC.ORG.UK CD 4416	DEB	£ 500.00		UKRAINE APPEAL GRANT 21/22
23/03/2022	EE Limited	DD -	£ 155.33		EE MOBILE PHONES - 15/03/2022
23/03/2022	BWT UK Ltd	DD -23/03	£ 10.08		BWT ENVIRO CHGS-10/02-09/02/23
24/03/2022	SUFFOLK COUNTY COU CD 4416	DEB	£ 75.00		JUB.BUNTING LICENSE-06/05/22
24/03/2022	Gazebo Shop Ltd	DEB	£ 747.40		GAZEBO FOR LITTER PICKS-24/03
24/03/2022	Southern Electric	DD	£ 240.82		SSE ELECTRIC-01/02-28/02/22
24/03/2022	T.D. & A.M. Bugg Ltd	BP	£ 1,176.00		BUGG SKIPS - FEB2022
25/03/2022	STC PAYROLL - MARCH 2022	BP	£ 27,363.46		STC PAYROLL - MARCH 2022
25/03/2022	SUFFOLK CC PENSION-25/03	FPO	£ 6,821.98		SUFFOLK CC PENSION-25/03
25/03/2022	Garden Nursery	FPO .	£ 135.00		STC JUBILEE PLANTING-JUN22
25/03/2022	Sudbury Print Group Ltd	FPO .	£ 1,103.00		PRINTING T.CENTRE GUIDE-29/03
25/03/2022	GOSLINGS	FPO *	£ 57.65		FRAME COAT OF ARMS-22/03/22
25/03/2022	J G Tours - Mrs Janet Gardner	FPO	£ 41.02		J GARDNER WALK-19/03/22
28/03/2022	PUBLIC WORKS LOANS	DD	£ 10,444.08		PUBLIC WORKS LOAN - 28/03/2022
28/03/2022	SERVICE CHARGES REF :	PAY	£ 143.86		LLOYDS SER CHGS-28/03/22
28/03/2022	WIX.COM*987538963 CD 4416	DEB	£ 204.00		WIX YR FEE-07/04-07/04/2023
28/03/2022	Sudbury Iphone Repairs	BP .	£ 45.00		P CARTER IPHONE REPAIR-24/03
28/03/2022	WAITROSE	BP *	£ 950.00		WAITROSE B.VOUCHERS-15/03
28/03/2022	Chubb Fire & Security Limited	BP *	£ 1,240.51		YR.FIRE EXTINGUISHER MAINT.
29/03/2022	Amberol Limited	FPO	£ 324.00		GUM BIN LINERX20-21/03/22
29/03/2022	Flowers Groundcare	BP	£ 3,161.50		GROUNDS MAINTENANCE-FEB 22
30/03/2022	SUFFOLK COUNTY COU CD 4416	DEB	£ 50.00		SCC RD CLOSURE PIP-17/07
30/03/2022	Spaldings Limited	FPO.	£ 1,100.40		LITTER PICKERS/GLOVES-23/03/22
30/03/2022	James Hallam Council Guard	FPO .	£ 1,234.60		VAN INSURANCE-01/04-31/03/2023
30/03/2022	J Hedges	FPO *	£ 130.00		CLIMBING WALL DEP PIP-17/07/22
30/03/2022	BHIB Councils Insurance	FPO -	£ 5,008.28		BHIB INSURANCE-01/04-31/03/23
30/03/2022	Verizon Connect UK Limited	BP .	£ 28.80		TRACKERS X 2-01/03-31/03/22
30/03/2022	Mackman Group	BP /	£ 1,260.00		SUDBURY TOWN GUIDE - 16/03/22
30/03/2022	Amberol Limited	BP -	£ 2,551.85		SELF WATERING PLANTERS-14/03
31/03/2022	3RD SUDBURY SCOUT	BP	£ 998.00		3RD SUDBURY SCOUT GRANT 21/22
31/03/2022	Corona Corporate Solutions Ltd	BP *	£ 660.72		PHOTOCOPIES-22/12-23/03/22
31/03/2022	T & P Fire Ltd	BP .	£ 88.80		MONTHLY FLASH TEST-22/03/22
31/03/2022	Indigoross Design & Print Ltd	BP - 31/03	£ 465.60		PLAT. JUBILEE LEAFLETS-21/03
Total Payments			£ 99,726.53		